

Home School Agreement for Zoom Sessions

All children will:

- Attend the assigned class zoom sessions where possible
- Arrive for the sessions on time – as you would if you were attending school
- Sit in a shared space in your home – no bedrooms
- Dress appropriately
- Only unmute when asked to do so
- Use appropriate language at all times
- Follow the school behaviour policy –Rules: Be safe, be respectful, be ready to learn. Those who do not may be removed from the session
- Keep Zoom ID and password details private
- Not take photos, screenshots or recordings during the session
- Raise concerns immediately either with the class teacher or supervising adult

Supervising adults will:

- Either be in the room next to the child or within hearing distance
- Allow their child to respond independently – avoid giving answers. If your child needs reassurance, let them check the answer with you first if they need to. This way, the teacher will know whether your child has understood and can adjust the learning appropriately.
- Prepare what is on view in the background as this will be on show to all during the meeting
- Be aware of all background sounds and keep these to a minimum during the meetings as these will be heard by all during the meeting (use mute feature if sound is unavoidable to avoid feedback)
- Ensure the name on the screen is appropriate, e.g. Family name
- Use appropriate language at all times – background sounds can be heard by all during the meeting
- Not take photos, screenshots or recordings during the lesson
- Raise concerns immediately either with the class teacher if appropriate or the headteacher
- Contact the school if your child is not able to participate in both of the class zooms that day, just as if your child was absent that day by using parent@sps.w-berks.sch.uk (We log absence)
- Report any technical difficulties via parent@sps.w-berks.sch.uk or Twitter @SchTogether

School will:

- Prepare and present and connect with their classes 'live' through zoom every day – twice where possible.
- Explain the tasks for the day and help to engage the children in the morning sessions.
- Give pupils opportunities to share and discuss their learning in the afternoon session.
- Respond to any questions about the learning.
- Remove from meeting a black screen (no video) with no identifiable name and no response to request from teacher
- Contact the parents of pupils who do not regularly attend the zoom sessions unless prior arrangements have been made with the headteacher – registers for external monitoring kept e.g. What percentage of your class engaged with the school regularly? Tell me more about those who were difficult to engage with?

Please note that part or all of the session may be recorded for safeguarding purposes or a second school adult may join at any time.