



STREATLEY PRIMARY SCHOOL

Early Risers

Document Control Information

Version	Date	Description of Changes
1	May 21	Drawn up.
2	Jan 23	Updated T&C's. Removed Fees section added under Bookings. Removed limited spaces. Added ad hoc bookings allowed. Removed Coronavirus restrictions.
3	Jul 23	Updated price structure and timings for Sept 2023.
4	Feb 24	Updated timings.
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Reviewed	Jan 24
Responsibility	Headteacher
Committee	N/A
Review Cycle	Annually
Next Review Date	Jan 25

This club is open to all children attending Streatley CE Primary School

Early Risers Aims

- The aim of Early Risers is to create a warm welcoming atmosphere for our children to feel supported and engaged ready for the start of the school day.
- We aim to support our parents by providing a safe and secure environment with appropriate childcare provision.
- There will be a variety of activities available for each child to either engage in individually or together.
- Please note, this is a non-profit making club. Any additional proceeds we receive are used to replenish crafty equipment or shuttlecocks etc.

Bookings and Payment

- The cost is £5 per child, per session.
- Please book your child/rens place in advance wherever possible using your Eduspot / School Money account.
- Bookings need be paid for in full at the time of the booking.
- We can accommodate your child/ren on the day if necessary, but pre booking is our preferred method.
- We accept childcare vouchers (see below).
- Should the school need to close for unforeseen circumstances, you will have the option to roll the session over or to be refunded.
- Please contact the school office if your circumstances change and payment for sessions needed becomes a concern.

Hours

The club is open from 07:45 to 08:45, Monday to Friday, Term time only. You can bring your child anytime between these times.

We can assist with a 07:30 start on request. Please email office@sps.w-berks.sch.uk 7 days prior to the date you need.

Attendance

- On arrival, please ring the bell outside the main entrance marked 'Early Risers' for the Play Worker to greet and let your child/ren in.
- Any child who has suffered from diarrhoea, sickness, high temperature/fever, or any contagious disease must be kept away from the club for a period of 48 hours after such condition has ceased.
- Should any child suffer from any of the above whilst at the club, staff will contact the parent / carer and ask them to collect their child.

Behaviour and Exclusions

- The club will operate according to the school policy on behaviour. We expect children and adults to operate in an atmosphere of mutual respect and good manners. Parents / carers will be informed straightaway if there has been a problem and we would ask them to talk to their child. Children, whose behaviour is challenging, may risk losing their place at the club.

Childcare Vouchers

- We currently have the option to use childcare vouchers via Sodexo. If you wish to use another provider, please contact the SBM on sfinance@sps.w-berks.sch.uk in order for us to set up an account.
- Funds will be allocated to your account once they have been received by the school. This can take up to 7 working days.

Breakfast

No breakfast will be provided during the session. Please ensure your child has had their breakfast at home before coming to Early Risers. Please note we are a **nut free** school.

Rights and Reservations

- Streatley CE Primary School reserves the right to exclude a child or family from attending the club at our sole discretion.
- Streatley CE Primary School reserves the right to close the club on the grounds of staff shortage, unavailability of facilities, or for any other reason, which in its reasonable opinion necessitates closure. Reasonable notice will be given where possible.
- Streatley CE Primary School will not be liable for any direct or indirect loss suffered by parents / carers as a result of club closures under the terms of the agreement, including but not limited to loss of profits, increased costs or expenses or wasted expenditure.
- Streatley CE Primary School accepts no liability for the administration of medicine in accordance with parents / carers written instructions. Medicines will only be administered once we receive a completed and signed 'Administration of Medicine' form. Medicines should be prescribed, in its original packaging including the pharmacy label which indicates the child's name and dosage.
- Streatley CE Primary School accepts no liability for loss or damage (including consequential loss) to property brought to club premises caused by the actions of children, third parties or by club staff.
- Streatley CE Primary School reserves the right to change these terms and conditions at any time.